



Reference no

Agenda  
Item No.8a.i

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Poulshot Village Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	A programme of planting large native species trees, such as Oak, Ash and Large-leaved Lime trees in the hedgerows, especially those that border lanes and bye-ways and some roadsides within the parish boundary.
Where will your project take place?	Within the Poulshot parish boundary.
When will your project take place?	From Nov 2010 to Nov 2011
How many people will benefit from your project?	Local & wider community & visitors
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	[No Community Plan available] POULSHOT CONSERVATION AREA STATEMENT August 2004 attached. "Proposals for tree and hedge planting to be encouraged..."  Page 10

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The planting of more trees is a longstanding national and local priority

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The replacement of diseased elms has been a Parish Council and Village Trust priority since the 1970s. A plantation (1985) and woodland (2003) have been created - now we are restoring the hedgerow trees. This will further improve our rural environment, increase biodiversity, and offset the village carbon footprint.

**Any other information about your project.**

RE: SECTION 4: Total Income YE 2010 includes final £500 Forestry Commission grant for future maintenance of the woodland (2003). Free Reserves Held: £3000 was a bequest - mostly allocated to continuing maintenance of earlier projects eg other plantations and the ponds, and unlikely to remain at their present level for long.

### 3 - Management

**How many people are involved in the management of your group/organisation? 11**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="5"/>	<b>Female</b>	<input type="text" value="3"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="1"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

- reapply for further funds - find new sources of grant aid

**If you were not awarded the full amount requested, what would be the impact on your project?**

Fewer trees would be planted in the early phases. The shortfall would be made up by extending planting into future years.

**How will you know whether your project has made a difference in the community?**

It will be 10-20 years before the project makes a visible impact. Meantime, we will rely on informal comments and anecdotal evidence to assess the response of the village community.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

International Tree Foundation, Forestry Commission, Tree Council, Woodland Trust, Wessex Watermark

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2010

**Month:** 04

**Year:** 2010

**A - Total income:**

£1085.48

**B - Minus total expenditure:**

£481.11

**Surplus/deficit for year: (A minus B)**

£604.37

**Free reserves held:**

£3225.88 also for other projects

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Saplings	£696	Own fundraising/reserves	C	£722
Stakes, guards	£580			£
Labour	£420	Parish/town council		£
Equipment hire	£300			£
Delivery charges	£120	Trusts/foundations	C	£767
s/t	£2,116			£
VAT @ 17.5% for the above	£372	In kind		£
s/t	£2,448			£
10% contingency	£250	Other		£
Ongoing maintenance	£240			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,978</b>	<b>Total Project Income</b>		<b>£1,489</b>

**Total project income B** £1,489

**Total project expenditure A** £2,978

**Project shortfall A – B** £1,489

**Award sought from Wiltshire Council Area Board** £1,489

### Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Hedgerow trees will be planted along rights of way which are freely accessible to all members of the public.

**b) How does your project work to promote inclusion, participation and good community relations?**

The work involves all members of the community, young and old

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 09/07/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**